City of The Village - Sanitation Service Guidelines
Important Information - Please Read

Dear New Resident:

Welcome to City of The Village. The city, state and zip code of your address are: The Village, Oklahoma 73120. The Village was established in 1950 and is bordered by Nichols Hills and Oklahoma City. The Village has its very own City Council, City Hall, Code Enforcement, Public Works, Fire and Police departments to serve you. The Village provides the sanitation, recycling and sewer line maintenance. These guidelines provide much of the information you will need to know about these services.

ROLL OUT CONTAINERS

- The City provides two (2) 95-gallon carts for the trash service.
- The carts are the property of City of The Village and are equipped with identification numbers for inventory and tracking purposes. Please do not remove the cart from the premises or swap carts with a neighbor.

WEEKLY CURBSIDE PICKUP

- The residential waste is collected once a week. Your collection day will be:

  ◦ The trash carts must be placed in front of the residence at the curb by 6:00 AM on the day of pickup. Do not put your carts out before 3:00 PM the day before and you must have them put away by 8:00 AM the following day. Carts must be placed at least five (5) feet from mail boxes, gas meters, CARS, shrubs or anything else that could interfere with loading by mechanical equipment. Carts at curbside must be three (3) feet apart. Cart opening must be facing the street. All wastes must be placed inside the carts and lids must be completely closed in order to avoid spillage and problems with mechanical loading equipment. No extra trash bags, trash cans, boxes or bundles of brush will be picked up except on your designated bulky waste day.
  ◦ Residents are responsible for and should take steps to keep the inside of the cart free of messy waste. Bagging your trash helps with this. Also, occasional cleaning of the containers with a garden hose is highly recommended.

WHERE TO PUT CART?

Poly-carts should be kept at the side of the house. If this is not possible, you are allowed 1 cart in front of the house line as long as it is against the outside wall of the house. The lids should always be kept shut. If your cart breaks, call 751-8861 X255 for repair.

WHAT CAN GO INTO CARTS?

- Normal typical household garbage such as paper, tin cans and kitchen waste may go into carts. We encourage you to recycle as much as possible. Bagging your garbage is recommended.
- Wrapping wet garbage can help avoid odor and keep carts clean.
- Grass trimmings, leaves and brush may be placed in carts as long as the lid can be completely closed. Please be aware these items can pull moisture from the air and increase in weight.
- Maximum weight for 95 Gallon cart is 200 pounds.

DO NOT INCLUDE

- Dirt, sod, rocks, concrete, tree limbs, hot ashes, wood, shingles, appliances, carpet or furniture.
- Hazardous chemicals, flammables, as paints, oils, gasoline, etc.
- Pieces of steel, metal or construction debris that can damage the garbage truck.

BULKY WASTE INFORMATION

Bulky Waste pick up schedule is as follows:

TUESDAY ROUTE - 2ND MONDAY OF THE MONTH
WEDNESDAY ROUTE - 1ST MONDAY OF THE MONTH
THURSDAY ROUTE - 3RD MONDAY OF THE MONTH
FRIDAY ROUTE - 4TH MONDAY OF THE MONTH

If your bulky waste day falls on a contractor holiday (very infrequent), your bulky waste day will be moved to the following Saturday.

The rules for bulky waste are as follows:

- Up to three (3) cubic yards of bulky waste may be placed at curbside each month. Three (3) cubic yards is roughly equivalent to six (6) 95 gallon poly carts. (You do not use your polycarts or personal cans).
- Bulky waste must not be placed at curbside more than 24 hours before your designated collection day and MUST be on the curb by 6:00 AM on your collection day.
- Items must be placed at least five (5) feet from mailbox, gas meters, cars, shrubs or anything else that could interfere with hand loading or mechanical equipment.
- Items must be placed at least ten (10) feet away from utility poles to prevent contact with overhead power lines.
- Bulky waste must be in a size and length that will fit in the hopper of the garbage truck.
- Small items or loose items such as twigs, paper, grass, leaves and other similar items must be containerized in plastic bags or boxes so they do not spill. Do not use personal cans.
- All items placed for collection must be able to be lifted and handled by two (2) persons.
- Types of bulky waste that can be placed for collection include, but are not limited to, the following: Household appliances, water tanks, furniture, mattresses, cardboard boxes that are broken down and bundled, tree limbs and wood scrap tied with strong cord and in two feet by four feet (2’ X 4’) bundles and not weighing more than 35 pounds, fencing (up to 4 panels cut in half), containerized non-contracted remodeling waste (leftovers from do-it-yourself projects). Refrigerators and air conditioners may be placed out providing they DO NOT contain Freon. Such items must have the compressor removed or have a sticker showing certified removal of the Freon.

DO NOT PUT ANY OF THE FOLLOWING OUT FOR COLLECTION:

- Hospital or medical waste or hazardous waste of any kind
- Poisons, acids and caustics, explosives
- Dirt, rocks, bricks or concrete
- Sewage or any other liquid waste
- Nuclear materials
- Gasoline, kerosene, oils and other fuels
- Propane tanks, degreasers, lubricants, brake fluid, antifreeze, batteries, tires and rims, car batteries
- Sheet rock or roofing items
- Contracted construction, reconstruction, demolition and repair waste

For more information contact The Village City Hall - 751-8861
2304 Manchester Drive, The Village, OK 73120-3729
11/14/2017
UTILITY RATES

- City of The Village residential utilities are billed in advance every other month. The billing months depend on your pick up day. Automatic bank draft is available. Online payment is also available.
- The fee is based on a garbage rate (including recycling) + sewer line maintenance + EMSA fee, including a Total Care membership.
- Standard Service Rate:
  - Two (2) 95 OR 65 gal. Containers, $46.10 per billing period
  - Sewer Line Maintenance Fee is $13.40 per billing period.
  - (The OKC Water Department does the sewer line treatment. There will be a charge for this on your OKC water bill each month.)
- EMSA fee is $5.50 per billing period.
- The Standard 95 Gallon 1 or 2 cart sanitation service is: $46.10 + $13.40 + $5.50 = $65.00 per billing period.
- A 10% late penalty will apply to unpaid bills.

***Your first bill will have a prorated starting balance if you moved in during the billing cycle. There will not be any additional fees or penalties in the prorated amount***.

HOLIDAYS:
The designated Garbage, Bulk and Recycling Service Holidays are:

- NEW YEAR'S DAY
- THANKSGIVING DAY
- CHRISTMAS DAY

Pickup will be Saturday following holiday.

- PLEASE be sure to check the following sources for holiday service schedules or call City Hall in advance of the holiday.
  - The Daily Oklahoman.
  - The city’s web site - http://www.thevillageok.org
  - Cox Cable Channel 20

SPECIAL AND FULL HOUSE-SIDE SERVICE

- Residents who are unable to roll containers to curbside may apply for SPECIAL HOUSESIDE service.
- Applications for SPECIAL HOUSESIDE service are available upon request at The Village City Hall or at www.thevillageok.org.
- Eligibility for SPECIAL HOUSESIDE service is as follows:
  - Any Head of Household having a handicap parking permit through DPS;
  - Any Head of Household with a Doctor’s certificate indicating physical inability to roll container to the curb.

*All other residents who wish to have full house side service may pay $17.90 extra per billing cycle. Applications are available at City Hall.

WHAT IF YOU MOVE?

- Residents must notify the City before they move. The roll out trash and recycling carts are property of City of The Village and its contractor. If you paid a deposit, notice must be given to the City and account in good standing in order for the utility deposit to be refunded.

WE'RE ON CABLE TV AND ON THE WORLD WIDE WEB

City of The Village has a public access channel on Cox Cable Channel 20 to help keep citizens up-to-date on The Village information. Also visit us on the World Wide Web: www.thevillageok.org and sign up for eBilling and our eNewsletter.

MORE HELPFUL INFORMATION

Contact The Village Building and Code Enforcement for garage sale permits, city ordinance information and zoning and building regulations - 751-0493.

The Village Public Works facility maintains a large dumpster at 1701 NW 115th Street for use by The Village residents to dispose of certain bulky wastes that cannot be picked up in weekly curbside service or on regular bulky waste pick up day. Residents must have service established and be current with their utility bill.

For sewer problems contact The Village Sewer Department first at 751-4933, after hours and weekends call 751-9598.

The Village has its own animal shelter. If you want to adopt a pet or have lost a pet call The Village Animal Control, the number is 751-9518.

For emergencies, always call 9-1-1. House alarm permits can be obtained at The Village Police Department. The permit is free of charge. The Village Police Department is located at 2304 Manchester Drive in The Village Municipal Building and is open 24 hours a day, 7 days a week - 751-9564. The Village Court Clerk # is 751-9266.

- The Village Crime Stoppers number is 751-1234.
- The Village Fire Department operates 24 hours a day, 7 days a week and is located at 2201 W. Britton Rd. 751-2122.

City of The Village sales tax is 9% (4.5% State, 4.5% City)
- The Village Library is located on the corner of Manchester and N. Penn; their phone number is 755-0710.
- The Village Post Office - 1-800-275-8777.

Oklahoma City Water Dept provides water service - 297-2833 Report water breaks to 297-3334.

Electric service is provided by OG&E - 272-9741. Power outages should be reported directly to OG&E. Street lights out should to be reported to 272-9595.

Oklahoma Natural Gas - 551-4000.

AT&T Telephone - 1-800-288-2020, provides telephone service. Repair service - 1-800-246-8464.

Cox Cablevision is the local provider for cable service - 600-8282.

The Village Ambulance carrier is EMSA - 297-7100.

Information about property ownership and property taxes contact the Oklahoma County Assessor’s Office - 278-1200.

The Village area uses Oklahoma City Schools - 587-0000.

To register to vote or to find out where to vote contact the Oklahoma County Election Board - 713-1515.

Oklahoma County Commissioner, District 3 - 278-1500.

For more information contact The Village City Hall - 751-8861
2304 Manchester Drive, The Village, OK 73120-3729 11/14/2017
THE VILLAGE PUBLIC WORKS DISPOSAL SITE

The City's bulk waste disposal site, located at 1701 N.W. 115th Street, has been a valuable service for residents of The Village for many years. It is open Monday – Friday from 8 am until 4:30 pm and Saturday from 9 am till noon. In order to control costs & minimize abuse, the City of The Village has procedures & regulations for the use of the City's bulk waste disposal site. The following procedures will ensure that this important service continues to be provided to residents in the future.

The following items are accepted at this facility:

- Residential bulky wastes
- Bagged grass – 20 bag limit
- Brush – Tied with strong cord in 2' X 4' or smaller bundles – 10 bundle limit
- Concrete, Brick, Sheet Rock & Dirt

1. The use of the bulk waste disposal site is **for residents of The Village only** who maintain a current and fully paid utility account with the City of The Village.

2. Absolutely **no commercial use** of the disposal site.

3. Residents who use the disposal facility **must present their City of The Village utility bill stub** for the current billing period and have a **Photo ID** to verify that the user of the site is, in fact, eligible to use the facility. Please retain the top portion of the bill you receive each billing period.

4. Each eligible residence will be allowed to use the disposal facility **free of charge, four times per year.** The utility stub will be punched to keep track of the free disposals provided to each eligible utility customer.

5. **Additional disposal permits** must be purchased at City Hall for **$25 each.**

6. No vehicle larger that a 3/4 Ton pickup, or equivalent load size will be allowed to use facility. Larger loads constitute two (2) dumps.

Your cooperation in abiding by these regulations is greatly appreciated.

6/10/2016
City of The Village
Recycling Program

The City encourages all residents to recycle. Recycling is one of the most important steps you can take to protect the environment. We provide single-stream curbside recycling every other week. Single-stream means that all recyclables can be placed in the container with NO sorting. Recycling saves raw materials and landfill space which can greatly reduce landfill costs.

What can I recycle?

Paper – Office paper, magazines, paperback books
Mixed Paper – Newspaper, junk mail, etc.
Cardboard – Corrugated cardboard and boxboard
Metal Cans – Aluminum and Steel cans
Glass – All glass bottles and jars in clear, green and brown
Plastics – Plastic containers with Codes #1 through #7

Please, DO NOT put these items in your recycling poly cart:

Styrofoam
Any plastic not bearing #1 through #7
Grass clippings or any yard waste
Window glass
Trash inside the recycle cart will not be picked up.
Please do not put regular trash in the cart.

How to participate:

Enclosed in this packet you will find a map and a calendar. Look on the map to find your area and pick up day, then go to the calendar to find which days (highlighted in green) of the month you are to put your recycle cart out.

Be sure to keep the lid of your recycling polycart closed to prevent the materials from blowing away or getting wet. Also, please rinse out containers before placing items in the recycling polycart. Any items other than the ones listed above will not be dumped and you will not receive your reward points.

The recycling polycart should be placed in front of the residence at the CURB by 6:00 a.m. on the day of collection. Residents can put the recycling polycart out the night before pick-up.

The recyclable materials will be picked up every other week. All comments and service requests should be made to The Village City Hall (405) 751-8861 ext. 255.

General Information:  www.thevillageok.org/recycling.html
Recycling Calendar:  www.thevillageok.org/calendar.html
Recycling Routes:  www.thevillageok.org/recyclingroutes.html

6/2/17
2018 Recycle Calendar

City of the Village

Our recycling program will run every other week.

Your 2018 calendar will be available through the City of The Village website at www.thevillageok.org under the Utility tab.

Pickups for Holidays noted in RED, will be the Saturday following the holiday.

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SIGN UP FOR THE VILLAGE BLACKBOARD CONNECT EMERGENCY NOTIFICATION SYSTEM

The City of The Village is pleased to announce the launch of our Blackboard MyConnect site! This site will enable you to manage your contact information and will give you the option of installing the Blackboard MyConnect app for Android and iOS to receive push notifications for the messages that are important to you.

You can access our MyConnect site by typing the following URL into the web browser on your computer:  
https://cityofthevillage.bbcportal.com/Entry

Once the page is open, click the "Sign Me Up!" link to setup your account. The more contact information you give us, the more effective we can be in notifying you in case of an emergency. The information you provide will be kept private and will not be shared with 3rd parties.

We are very excited about the launch of our site and we invite you to visit the site and take control over your notification preferences.

The Five Steps to Follow for Safe Disposal of Household Hazardous Waste

Step 1. You may take your hazardous waste products to the Oklahoma City Hazardous Waste Disposal Site located at 1621 S Portland Ave (405-682-7038)  
www.okc.gov/services/hh_waste. Be sure to state that you live in "The Village" so you will not be charged for the disposal.

Step 2. Do not remove substances from their original containers. If the original container is leaking or open in some manner, place the container and as much of the material as possible inside a larger container.

Step 3. Never remove the labels from the original containers. The labels are needed to classify the material for correct disposal. If the label is coming loose reattach it with glue or clear tape. Unidentifiable materials will not be accepted at the facility.

Step 4. Only transport materials in the trunk of a car or the back end of a pickup truck. Never transport materials inside the cab of your vehicle. Should a spill occur inside the cab of your vehicle you could be endangering yourself and will most likely be ruining the seats and carpeting of your vehicle.

Step 5. Have a spare trunk key ready to give the facility personnel when it is your turn to drop off materials. NEVER get out of the car or allow passengers to get out at the facility. Facility personnel will unload all materials from the vehicle and return the spare key when finished.

By citizens following these rules we will be able to operate the facility with a minimum of inconvenience and risk to everyone.

Rev 1/8/2015
City of The Village, Oklahoma, 2304 Manchester Drive, The Village, OK 73120
Email: city_hall@thevillageok.org Webpage: www.thevillageok.org Phone: (405)-751-8861 Fax: (405) 748-7352

Do not park vehicles on the grass.
Do not park the wrong way on the street.
Do not park any vehicle on the street for more than 24 hours at a time.
Do not let your grass get too high. Mow it often.
Do not blow grass clippings or leaves into the street.
Rake and remove leaves in Autumn.
Do not allow trees and shrubs to encroach on your neighbor’s property.
Edge your curb and gutter and keep gutters free of grass, dirt, and other debris.
Remove dead trees and shrubs and weed your flower beds.
Do not leave appliances, trash, junk, and other debris in public view.
Do not litter.
Repair or replace dilapidated fences.
Do not keep dismantled, junk, or inoperable vehicles (including vehicles with flat tires) in your driveway or in view of the public.
Do not allow the paint on your home to deteriorate and peel. More than 5% peeling of paint is unlawful.
Do not put your garbage or recycling to the curb more than 24 hours before pickup and do not leave carts and containers at curbside after pickup.
Keep your garbage and recycling container tightly-closed at all times.
Eliminate standing and stagnant water to prevent odors and the breeding of mosquitoes.
Do not speed, especially in residential neighborhoods and school zones.
Do not bother your neighbors with noisy parties and loud music. If you can hear your boom box outside of your vehicle, it’s too loud.
Don’t allow your children to be out after curfew.
Be sure to check zoning and building regulations before you build or add-on to any building, carport, storage building, etc. Call 751-0493.
Observe the leash law, which applies to both cats & dogs. Take your pooper scooper with you when walking your dog and scoop the poop!
Real estate signs, political signs, garage sale signs, etc., must be 12’ back from the curb.
Maintain visible house numbers for emergency personnel.
Constant barking of dogs is a nuisance. Take steps to keep your dogs quiet.